

Stearns County Fair 2019

July 31st – August 4th

Jackie Spoden-Bolz

6 Anjo Dr

Sauk Centre, MN 56378

320-248-5511

jackiesb@mainstreetcom.com

Exhibitor Information

- * The Stearns County Fair Has Free Gate Admission
- * Wednesday is set up day. Buildings will be open for set up beginning at 8:00 a.m.
- * Buildings are Open to the public from 5pm-9pm Wednesday 10am – 9pm Thursday Through Saturday and 11am – 6 pm on Sunday (**Do Not Check Out Before 6 p.m.**)

Please share this information with everyone who is tending your fair booth we are having conflicting information among our vendors.

- *Commercial Building – Commercial Businesses & Direct Sales, Tupperware, Avon, Mary Kay etc...
- *Community Art Building – Contains open class entries & senior citizens homemade items for sale.
- *Conservation Building – Government & Political entities,
- *Community Connection Building – Ambulance, County Sheriff
- *Grandstand Booths- Separate spaces behind the grandstand bleachers.

**** Past vendors will be given preference for rented area if application is received by April 1st.***

- * Fairgrounds telephone 320-352-2482 (Fair time only)
- * All indoor spaces will be approximately 8' x 8' costing \$135.00 per space .
- *Booths under the grandstand are approximately 9' x 10' with separate doors costing \$160.00
- *Space directly in front of the grandstand booths is available to those renting the grandstand booths only. Cost will be \$100.00 with a 10 x 10' maximum.
- *Outdoor space will be \$1.50 per square with a \$150.00 minimum.
- *Refunds may not be issued if cancelled less than 1 week before the start of the fair.
- * One parking pass will be included with booth rental. Extra parking passes are available at \$8.00 per vehicle
- * Exhibitor assumes liability for rented space
- * Please complete Operator Certificate of Compliance (ST-19) **Required By Everyone**
- * Must sign & return Indemnification of Stearns County Fair
- * Fair Association reserves the right to refuse sale of dangerous or hazardous materials (No knives, lighters or obscene materials)
- * You must check in at the office before setting up booth space
- * Please call or E-mail me at the number/address above if you have any questions.
- * Dogs are not allowed unless they are trained service dogs.

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Return This Form to:
Jackie Spoden-Bolz
6 Anjo Dr
Sauk Centre, MN 56378

Exhibitor Application

Once accepted, your space will be held until 2:00 p.m. on Wednesday of the fair, unless previous arrangements have been made with the secretary. Please call secretary at 320-248-5511 or E-mail at jackiesb@mainstreetcom.com if you have any questions or a change in plans.

What items will you have for display or demonstration _____

What items will you have for sale _____

I will need _____ 8 x 8 indoor booth space(s)

I will need and outdoor area _____ Feet Wide and _____ Feet Deep.

Check Building: Commercial ___ Community Arts ___ Conservation ___ Community Connection ___ Grandstand ___

I will need _____ additional parking passes at \$8.00 each

Please check here if electricity is required _____

Business Name _____

Contact Name _____

Address _____

City, Zip _____

Telephone _____

E-Mail Address _____

Deposit Paid _____ (Full amount required to hold space)

Make Check Payable to "Stearns County Fair"
(Booth will not be held without payment in full)

Postmark Date _____
(Fair Use Only)

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Indemnification of the Stearns County Fair Association

The Stearns County Fair Association, (“owner”) their agents or employee shall not be held liable and _____ (“vendor”) shall indemnify, save, hold harmless and defend the owner, for any loss, injury, death, or damage to persons or property which at any time may be suffered or sustained by the vendor or by any person who may at any time be occupying the vendors rented space. Whether said loss, injury, death or damage arise out of any act, omission, negligence, or intentional misconduct of the vendor or of any occupant of any portion of the rented space. The vendor shall indemnify the owner against all claims, liability, and loss or damage whatsoever on account of any such loss, injury, death, or damage, including owner’s reasonable attorney’s fees.

Vendor

Date

Signature of

Notes :

We have changed the closing time of the commercial building from 10:00 p.m. to 9:00 p.m. Wednesday Through Saturday at the suggestion of a number of vendors.

Remember that closing time on Sunday is 6:00 p.m. Do not start tearing down until then. When someone starts the rest think that they can do it to!!!

We heard from a number of those manning the booths last year that this information is not given to everyone. Please make sure to share this so they all know when the buildings open and close.

Our President Vern Frericks is in charge of unlocking and locking the building each day. He can't be at all the building at the same time so he will be there as soon as he can. Please be patient.

Thank You

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/> a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).</p> <p>_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for Sellers and Event Operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.revenue.state.mn.us.

Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at www.revenue.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.