

## Stearns County Fair 2017

July 26th– 30th

Jackie Spoden-Bolz

6 Anjo Dr

Sauk Centre, MN 56378

320-248-5511

[jackiesb@mainstreetcom.com](mailto:jackiesb@mainstreetcom.com)

### ***Exhibitor Information***

- \* The Stearns County Fair Has Free Gate Admission
- \* Wednesday is set up day. Buildings will be open for set up beginning at 8:00 a.m.
- \* Buildings are Open to the public from 5pm-10pm Wednesday 10am – 10pm Thursday Through Saturday and 11am – 6 pm on Sunday (**Do Not Check Out Before 6 p.m.**)
  - \**Commerical Building – Contains all commercial vendor booths*
  - \*Community Art Building – Contains open class entries, senior citizens
  - \*Conservation Building – Generally conservation related booths
  - \*Community Building – Ambulance, County Sheriff & other
  - \*Grandstand Booths- Separate spaces behind the grandstand bleachers

#### ***\* Past vendors will be given preference for rented area.***

- \* Fairgrounds telephone 320-352-2482 (Fair time only)
- \* All indoor spaces will be 8'x 8' costing \$125.00 per space for the entire 5 days of the fair
- \* Booths under the grandstand are approximately 9' x 10' with separate doors costing \$150.00
- \* Space in front of grandstand booths is available to those renting grandstand booths only. Cost will be \$1.50 per square Foot with 10' x 10' maximum!!
- \* Outdoor spaces will be \$1.25 per square foot with a \$125.00 minimum

*(The above prices are for the entire 5 days of the fair not per day)*

- \* **Full booth fee is required to hold space**
- \* Parking tickets are \$8.00 per vehicle (**Parking Tickets Are Not Included With Space Rental**)
- \* Exhibitor assumes liability for rented space
- \* Please complete Operator Certificate of Compliance (ST-19) **Required By Everyone**
- \* **Must sign & return Indemnification of Stearns County Fair**
- \* Fair Association reserves the right to refuse sale of dangerous or hazardous materials (No knives, lighters or obscene materials)
- \* **You must check in at the office before setting up booth space**
- \* Please call or E-mail me at the number/address above if you have any questions.

# Stearns County Fair 2017

July 26<sup>th</sup> – 30<sup>th</sup>

Return This Form to:  
Jackie Spoden-Bolz  
6 Anjo Dr  
Sauk Centre, MN 56378

## *Exhibitor Application*

Once accepted, your space will be held until 2:00 p.m. on Wednesday of the fair, unless previous arrangements have been made with the secretary. Please call secretary at 320-352-6121 or E-mail at [jackiesb@mainstreetcom.com](mailto:jackiesb@mainstreetcom.com) if you have any questions or a change in plans.

What items will you have for display \_\_\_\_\_

What items will you have for sale \_\_\_\_\_

I will need \_\_\_\_\_ 8' x 8' inside booth space (s) at \$125.00 per space

Check Building: Commercial \_\_\_ Community Arts \_\_\_ Conservation \_\_\_ Community Connection \_\_\_ Grandstand \_\_\_

I will Need \_\_\_\_\_ X \_\_\_\_\_ Feet of outdoor space at 1.25 per sq ft (Minimum \$125.00)

I will need \_\_\_\_\_ 9'x10' grandstand booth (s) at \$150.00 per space.

**Spaces directly in front of Grandstand booths will be available only to those renting booths with 10' x 10' maximum at \$1.00 per square foot of space needed.**

I will need \_\_\_\_\_ parking passes at \$8.00 each

Please check here if electricity is required \_\_\_\_\_

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City, Zip \_\_\_\_\_

Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Deposit Paid \_\_\_\_\_ (Full amount required to hold space)  
Make Check Payable to "Stearns County Fair"  
(Booth will not be held without payment in full)

**Postmark Date** \_\_\_\_\_  
**(Fair Use Only)**

**This Form is Required to Hold Your Booth Space**

**Indemnification of the Stearns County Fair Association**

**Name of Event**

*Stearns County Fair*

The Stearns County Fair Association, (“owner”) their agents or employee shall not be held liable and \_\_\_\_\_ (“vendor”) shall indemnify, save, hold harmless and defend the owner, for any loss, injury, death, or damage to persons or property which at any time may be suffered or sustained by the vendor or by any person who may at any time be occupying the vendors rented space. Whether said loss, injury, death or damage arise out of any act, omission, negligence, or intentional misconduct of the vendor or of any occupant of any portion of the rented space. The vendor shall indemnify the owner against all claims, liability, and loss or damage whatsoever on account of any such loss, injury, death, or damage, including owner’s reasonable attorney’s fees.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date



# Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

**Do not send this form to the Department of Revenue.**

Print or type	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State      Zip code
	Name of person or group organizing event			
	Name and location of event			
	Date(s) of event			

Merchandise sold	Describe the type of merchandise you plan to sell.

Sales tax exemption information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone (    )

**PENALTY** — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

# Information for sellers and event operators

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Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

## **Sales tax registration**

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at **[www.taxes.state.mn.us](http://www.taxes.state.mn.us)**.

## **Information and assistance**

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at **[www.taxes.state.mn.us](http://www.taxes.state.mn.us)**.

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.